

## FSMS Exhibit A Language Options (“Pink Sheets”) for PT contracts in “Proposal to Provost”

<b>FSMS Category</b>	<b>FSMS language from the Dean’s Module</b>
Additional Support	Assignments of space, equipment, clerical, and other support, as well as stipends and overload payments, are subject to change at the sole discretion of the chair or dean.
Arbitration	The Agreement to Arbitrate Claims remains in effect. The Faculty Handbook and other current university policies may be found at <a href="http://www.policies.usc.edu">http://www.policies.usc.edu</a> . By signing below, you agree to adhere to the applicable university and school policies, as revised from time to time, including those defining intellectual property rights.
Benefits Eligible—Option N	Since you work less than 50% time, you are not eligible to enroll for university benefits.
Benefits Eligible—Option Y	Since you work at least 50% time, you are eligible to enroll for university benefits. See <a href="http://benefits.usc.edu">http://benefits.usc.edu</a> for more information.
Consistent Curriculum	The program's curriculum is designed to provide integrated and sequential learning. It is important, therefore, that you confer with the head of the area to which you are assigned in order to ensure that what you teach is consistent with the department's educational goals.
Early Termination	Since your compensation is funded by external sources, your appointment may be terminated early, on 90 days notice, if there is a reduction or discontinuation of the funding.
External Funding	The external funding portion of your compensation is contingent upon the continued availability of such funds from external funding sources.
Exhibit A: External Funding (in the Provost’s Module)	Provost’s Module language: The university guarantees payment of that portion of your compensation that is comprised of current unrestricted funds, departmental restricted funds, endowment funds and funding from other university schools in the "USC Guaranteed Amount" (as specified below). All other sources of funding ("External Funding Sources"), including Los Angeles County, Children’s Hospital of Los Angeles, the various faculty practice plans, and contracts and grants, are external and controlled by those funding entities. The external funding portion of your compensation is contingent upon the availability of such funds from external funding sources.
Office Hours	You are expected to schedule office hours at times that are convenient to students. You are expected to participate in regularly scheduled meetings of the appropriate committees.
Recalled to Service	We appreciate your willingness to accept this responsibility, after your retirement from the faculty. During this appointment, your title will continue to be PT/Academic Title, though of course without tenure, and when this appointment includes, you will resume your retired status and title. Retired faculty who agree to be recalled to service make an enormous contribution to the department’s programs. Thank you for all your efforts. If you have any questions, please do not hesitate to contact our office.
Temporary Position	As you know, this appointment is for the stated period only and is for a fixed term.
Terms	There is no guarantee of renewal or reappointment, which are at the university's sole discretion.  Please sign and return to our office the original of this letter, the General Provisions, if applicable, and the attached "Agreement to Arbitrate Claims." The terms of this letter supplant any previous contracts, correspondence, and discussions, and constitute your employment contract unless superseded by a future agreement signed by the provost or president of the university.
Vacation Benefits	You accrue vacation benefits at a rate of four weeks per year (20 days), up to a total of no more than seven weeks (35 days), which must be taken at a mutually agreed upon time that does not conflict with your faculty responsibilities. Accrual of vacation will cease when the maximum is reached and will resume when accruals fall below the maximum. For faculty members working less than 100%, vacation accrual is pro-rated based on the percentage of time worked.